

**Fire Safety Officer
Training Portal**

Hand-book for Fire Safety Officer

General | Advance | Specialist

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1. Introduction

The GUJARAT FIRE SAFETY COP is a landmark initiative of the Government of Gujarat which aims at strengthening the fire-safety framework across the state. The initiative is spearheaded by the Urban Development and Urban Housing Department with support from Gujarat Institute of Disaster Management (GIDM), Directorate of Fire Prevention Services (DFPS), Gujarat State Institute for Fire Safety Training (GSIFST) with support of Chief Fire Offices and Regional Fire Offices across the state.

The Directorate, State Fire Prevention Service (SFPS) was established by Government of Gujarat on 25th August 2015. The Gujarat State Institute of Fire Safety and Training (GSIFST) has been setup in the State as per clause 17 (1) of Gujarat Fire Prevention and Life Safety Act -2013.

The engagement of Fire Safety Officer (FSO) is mandated as per Section 12, part (1) of the Gujarat Fire Prevention and Life Safety Measures Act -2013. The rule 21, part (1) of the Gujarat Fire Prevention and Life Safety Measures Rules -2014 also notifies the engagement of FSO by the Owner or occupier for the purpose of effective fire prevention, life safety and fire protection.

The online portal titled GUJARAT FIRE SAFETY COP can be used for issuance of Fire Safety Plan Approval (FSPA), Fire Safety Certificate Renewal (FSCR) and Fire Safety Certificate Renewal (FSCR). The online portal would also comprise the registration, Training and Enrolment of Fire Safety Officer (FSO).

The GUJARAT FIRE SAFETY COP initiative has two broad components –

- a) **Fire Safety Officers (FSOs)** who are trained and enrolled for various building fire safety works like – Fire Safety Certificate Renewal, building inspection and fire safety drills. A cadre of such trained experts shall ensure that fire safety mechanisms are strengthened across the state.
- b) **Online Applications and Monitoring** is the second component of the Gujarat Fire Safety CoP initiative and building owners/developers will now be able to make applications for all fire safety related services in online manner and authorities will have a transparent disposal of such applications.

2. Process-flow

It is necessary to understand the process flow for the enrolment of Fire Safety Officer (FSO) in the FIRE SAFETY COP portal. The process essentially is divided into 3 parts.

a) Application for Enrolment & Training

Any applicant who is applying for the first time in the FSO training portal shall do the basic registration. After submission of basic details, the applicant has to upload the documents pertaining to ID, Address proof and Education qualification details. Once all documents are uploaded, the applicant has to select the appropriate training slot and has to pay the prescribed application fee. After payment of application fees, the applicant will be called for physical verification of original documents at designated training centre. If all the documents are found appropriate, then the applicant will be asked to pay the training course fee through online mode of payment. Once the course fee is paid, the applicant will get the admission letter for attending the course. The detailed user manual for FSO Training Portal is available on URL <https://fso.gujfiresafetycop.in>

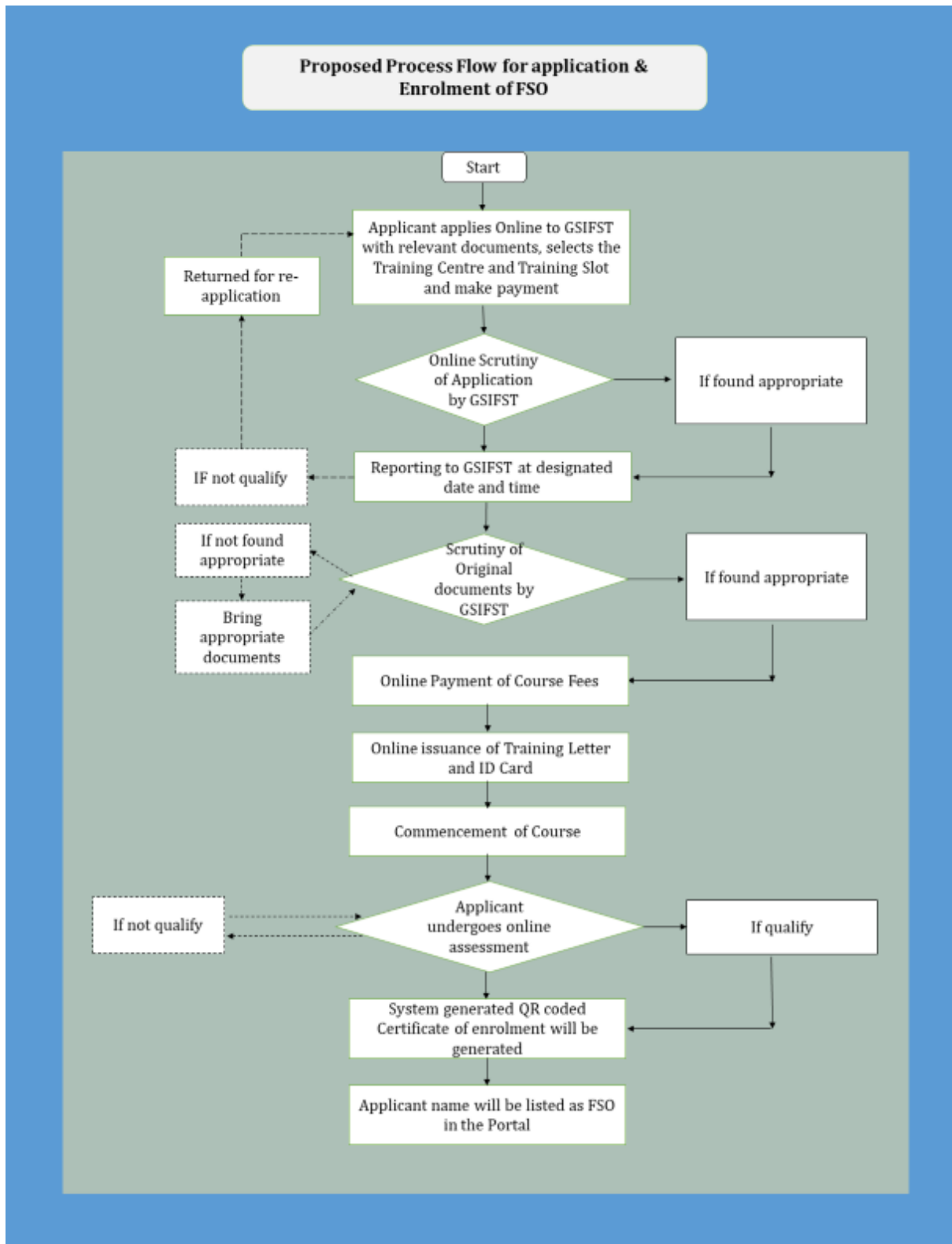
b) Application for renewal of Enrolment

For renewal of enrolment, applicant has to undergo a refresher training at the designated training centre. After refresher course, an online exam shall be conducted for evaluation of the competency of FSO. If the FSO clears the exam, the enrolment of FSO shall be extended for a further period of time.

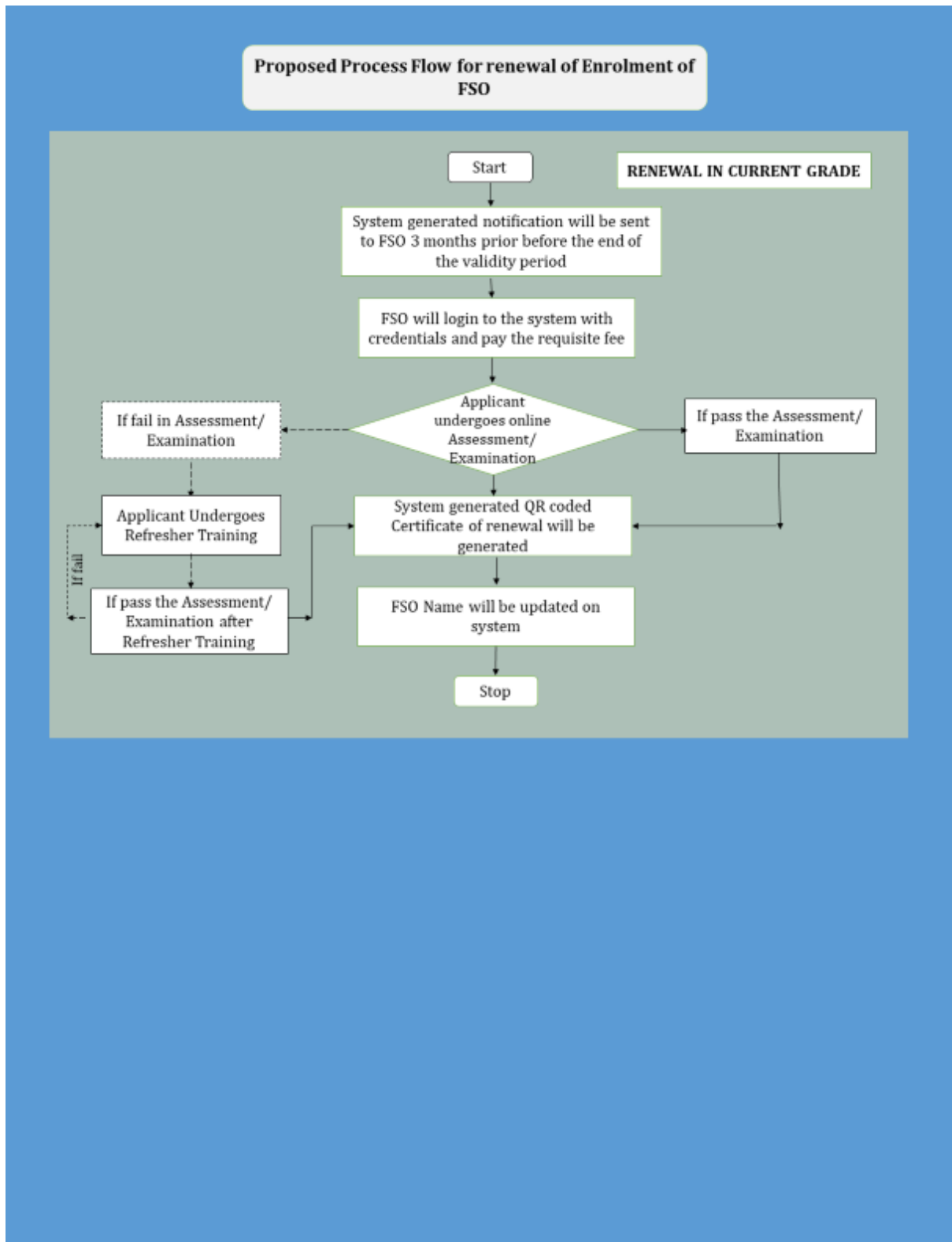
c) Application for upgradation of FSO enrolment

For upgradation of FSO enrolment, the applicant has to apply afresh in the higher version of the course. For example, FSO of General category can apply for the course of FSO advance and Specialist if he/she meets the prescribed qualifying criteria.

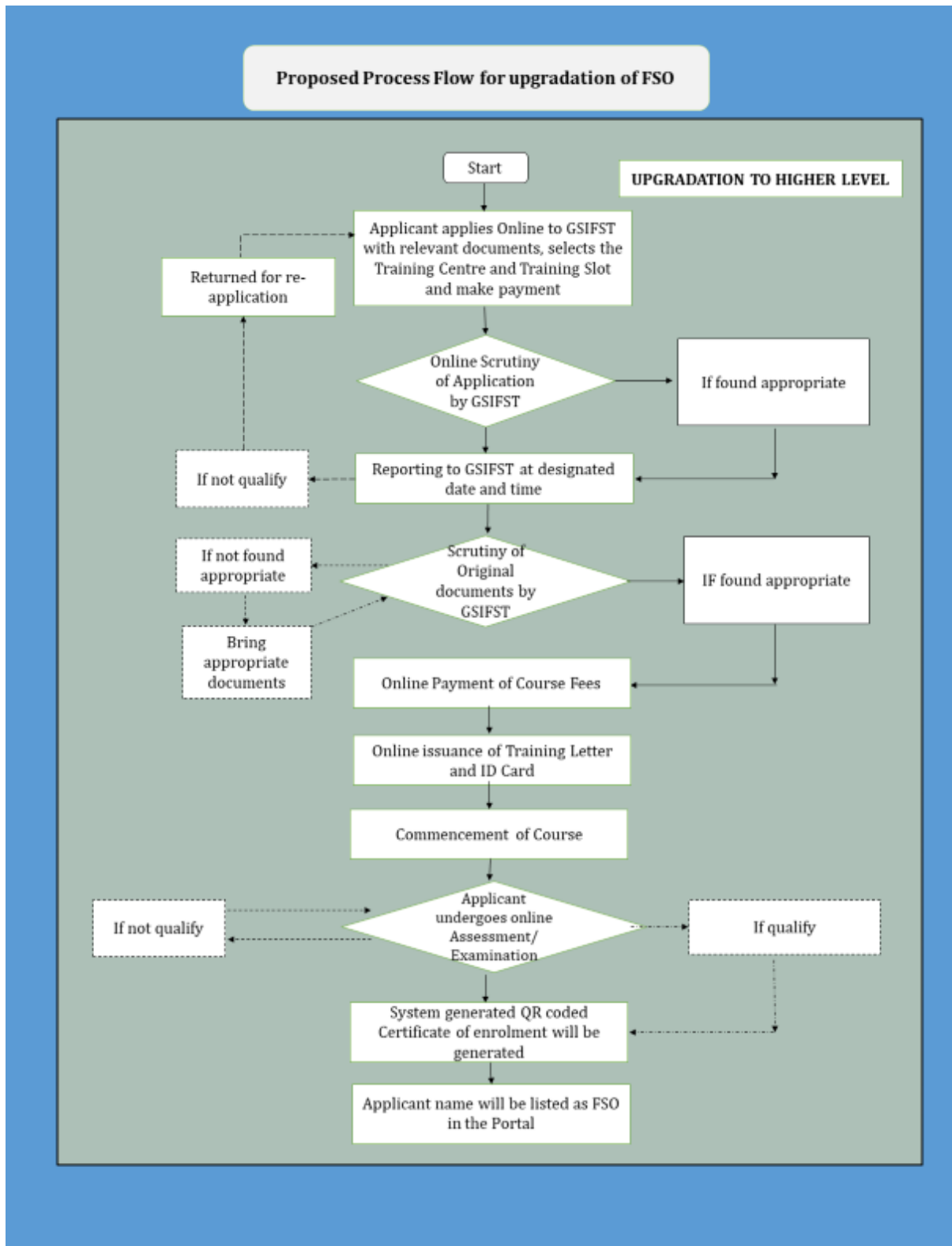
2.1 Process Flow for Application & Enrolment of FSO



2.2 Process Flow for Renewal of FSO Enrolment



2.3 Process Flow for Upgradation of FSO enrolment



3. Educational Qualification and Classification of Buildings for Appointment of Fire Safety Officer

The minimum qualification, experience required with classification of buildings for appointment of Fire Safety Officer (FSO) is mentioned below:

#	Type of Buildings	Fire Safety Officer			
		Grade	Minimum Qualification	Minimum Work Experience	Training Type
1	2	3	4	5	6
1	<ol style="list-style-type: none"> 1. Residential buildings (other than hotels and guest houses) having height more than 15 m but not exceeding 35 m. 2. Hotels upto 15 m in height (floor area exceeding 500 m² but not more than 1000 m²). 3. Educational buildings having height more than 9 m but not exceeding 15 m. 4. Hospitals and Nursing Homes with beds having height less than 15 m with plot area upto 1000 m². 5. Custodial, Penal & mental institutions less than 10 meters in height. 6. Assembly buildings less than 10 meters in height upto 300 persons, or above 10 meter but not exceeding 15 meter in height. 	FSO – G (Fire Safety Officer – General)	Bachelor’s or Master’s degree in - Fire or Fire & Safety or Fire & EHS; or Fire Engineering OR Bachelor’s degree in- Architecture; or Chemical or Civil or Electrical or Mechanical Engineering OR Post Graduate Diploma or Post Diploma in - Fire or Fire & Safety or Fire & EHS; or Fire Engineering; or Industrial Safety or Industrial Safety & Health	0 year 0 year 0 year	Basic Course in Fire Prevention, Life Safety and Fire Protection

#	Type of Buildings	Fire Safety Officer			
		Grade	Minimum Qualification	Minimum Work Experience	Training Type
1	2	3	4	5	6
	<p>7. Business buildings above 15 m but not exceeding 24 m in height.</p> <p>8. Mercantile occupancies less than 15 m in height and Ground + one storey or more, having total floor area more than 500 m².</p> <p>9. Light Hazard category industrial buildings as per ANNEX-B of the NBC 2016 (Part 4) having height 15m and above.</p> <p>10. Moderate Hazard category Industrial buildings as per ANNEX-B of the NBC 2016 (Part 4) having covered area more than 500 m² and upto 1000 m².</p> <p>11. Mixed Use Occupancies having height more than 9 m upto 15 m.</p> <p>12. buildings with two basements or more, or with one basement of area more than 500 m².</p>				
2	1. Residential buildings (other than hotels and guest houses) having height more than 35 m but not exceeding 60 m in height.	FSO – A (Fire Safety Officer – Advance)	Advanced Diploma in fire engineering conferred or awarded by the National Fire Service College, Ministry of Home Affairs, Government of India or having passed	0 year	Advanced Course in Fire Prevention, Life Safety

#	Type of Buildings	Fire Safety Officer			
		Grade	Minimum Qualification	Minimum Work Experience	Training Type
1	2	3	4	5	6
	<p>2016 (Part 4) having covered area more than 1000 m².</p> <p>11. Storage buildings below 15 m in height and covered areas more than 250 m², Ground floor or Ground plus more than one floor.</p> <p>12. Mixed Use Occupancies having height more than 15 m upto 30 m.</p>		<p>Industrial Safety or Industrial Safety & Health</p> <p>OR</p> <p>Bachelors degree in- Architecture or Chemical or Civil or Electrical or Mechanical Engineering</p>	3 years	
3	<p>1. Residential buildings (other than hotels and guest houses) having height more than 60 meters.</p> <p>2. Hotels exceeding 30 m in height.</p> <p>3. All Starred Hotels.</p> <p>4. Hospitals and Nursing Homes which exceed 24 m but not exceeding 45 m in height.</p> <p>5. Custodial, Penal & mental institutions more than 24 m but not exceeding 30 m in height.</p> <p>6. Assembly buildings above 24 m in height but not exceeding 30 m in height, shopping malls and underground and elevated mass rapid transit systems.</p>	<p>FSO – S (Fire Safety Officer – Specialist)</p>	<p>Advanced Diploma in fire engineering conferred or awarded by the National Fire Service College, Ministry of Home Affairs, Government of India or having passed MIFireE exam of Institution of Fire Engineers</p> <p>OR</p> <p>Diploma in fire engineering conferred or awarded by the National Fire Service College, Ministry of Home Affairs, Government of India or having passed GIFireE exam of Institution of Fire Engineers</p> <p>OR</p>	<p>5 years</p> <p>8 years</p>	<p>Specialised course in Fire Prevention, Life Safety and Fire Protection</p>

#	Type of Buildings	Fire Safety Officer			
		Grade	Minimum Qualification	Minimum Work Experience	Training Type
1	2	3	4	5	6
	7. Business buildings above 30 m in height. 8. Underground Shopping centre. 9. High Hazard category Industrial buildings as per ANNEX-B of the NBC 2016 (Part 4) having covered area more than 50 m ² . 10. Multilevel Car Parking. 11. Hazardous building upto 15 m in height, single storey or more than one storey. 12. Mixed Use Occupancies having height more than 30m. 13. Buildings covered under SCHEDULE THREE but not mentioned specifically in this column.		Certificate in fire engineering conferred or awarded by the National Fire Service College, Ministry of Home Affairs, Government of India	10 years as sub-officer and above	
			OR		
			Bachelor's or Master's degree in - Fire or Fire & Safety or Fire & EHS; or Fire Engineering	5 years	
			OR		
			Post Graduate Diploma or Post Diploma in - Fire or Fire & Safety or Fire & EHS; or Fire Engineering; or Industrial Safety or Industrial Safety & Health	7 years	
			OR		
			Bachelor's degree in- Architecture or Chemical or Civil or Electrical or Mechanical Engineering	7 years	

4. Duties of Fire Safety Officer (FSO)

The duties of the Fire Safety Officer (FSO) are as follows:

1. Issue fire safety certificate renewal upon compliance of all the mandatory requirements.
2. Give bi-annual declaration that fire prevention, life safety and fire protection measures provided in the building or premises are operational, in place and in efficient working condition.
3. Carry out bi-annual emergency mock drills and maintain record of the same. During the mock drill, provide basic information to occupiers and other security/maintenance staff with respect to basic fire prevention, fire-fighting and related aspects.

5. Training Centers

Fire Safety Officer (FSO) training shall be conducted at various training centres across Gujarat State. The details of the training centres are mentioned below:

S.No.	Name of training Centre	Address	Administration	contact	Email id
1	Gujarat State Institute for Fire Safety training (GSIFST)	B/h, PDPU University, Raisan, Gandhinagar	Gujarat State Institute for Fire Safety training (GSIFST)	+91-8347033611	gsifst.sfps.gnr@gmail.com
2	Regional Training Centre, Ahmedabad	Mahanagar Seva Sadan Sardar Patel Bhavan Danapith Ahmedabad	Ahmedabad Municipal Corporation	+91-9327038754	mfdastoor@gmail.com
3	Regional Training Centre, Jamnagar	Jamnagar Municipal Corporation, Jubilee Garden, Jamnagar	Jamnagar Municipal Corporation	0288-2672208	jmcfire7@gmail.com
4	Regional Training Centre, Surat	Surat Mahanagar Seva Sadan Gordhandas Chokhawala Marg, Muglisara, Surat	Surat Municipal Corporation	02612414139	cfo@suratmunicipal.org
5	Regional Training Centre, Vadodara	Vadodara Municipal Corporation, Khanderao Market Building, Rajmahal Road, Vadodara	Vadodara Municipal Corporation	02652413635	cfo@vmc.gov.in
6	Regional Training Centre, Rajkot	Rajkot Municipal Corporation Dhebarbhai Road, Rajkot	Rajkot Municipal Corporation	0281-2227222/2236183	ivkher@rmc.gov.in
7	Regional Training Centre, Bhavnagar	Bhavnagar Mahanagar Seva Sadan, Sir Mangal Sinhji Road, Near Kalanala, Bhavnagar	Bhavnagar Municipal Corporation	02782424814	cfo.bmcfire@gmail.com

6. FSO Course Details

The subjects to be covered in all the three categories of FSO trainings are mentioned below:

#	Certification Type	Subjects to be covered	Duration
1	General	Fire Science & Combustion, Fire prevention & Life Safety in Buildings, Fire fighting Procedures, Fire Protection equipment & Systems, Structural Fire safety, Fire Safety Legislation, Industrial Fire Prevention & Fire protection, etc.	4 Weeks
2	Advanced	Same as Sr. No. 1 and Fire Hazard & Risk Assessment	6 Weeks
3	Specialized	Same as Sr. No. 2 and Special Hazards & Fire Protection Systems	8 Weeks

7. Training Slots

The trainings slots for the training programme are mentioned below:

7.1.1 Training slots for FSO-General

- **Name of Course** Basic Course in Fire Prevention, Life Safety and Fire Protection
- **Batch size** 30
- **No. of Training Centres** 4 [GSIFST, Rajkot, Surat and Ahmedabad]
- **Remarks** 5 days have been kept as buffer days

S.No.	Slot Details		No. of batches	No of participants [35+35=70]	No. of Training Centres	Total
1	22 nd Feb 2021- 1 st April 2021	25 th Feb 2021 – 6 th April 2021	2	70	4	280
2	3 rd April 2021 – 13 th May 2021	7 th April 2021 – 18 th May 2021	2	70	4	280
3	15 th May 2021 – 19 th June 2021	19 th May 2021 – 23 rd June 2021	2	70	4	280
4	21 st June 2021 – 28 th July 2021	24 th June 2021 – 31 st July 2021	2	70	4	280
5	29 th July 2021 – 6 th Sep 2021	2 nd Aug 2021 – 9 th Sep 2021	2	70	4	280
6	7 th Sep 2021 – 16 th Oct 2021	13 th Sep 2021 – 21 st Oct 2021	2	70	4	280
7	18 th Oct 2021 – 29 th Nov 2021	22 nd Oct 2021 – 2 nd Dec 2021	2	70	4	280
	Total....		14	490		1960

7.1.2 Training slots for FSO-General

- **Name of Course** Basic Course in Fire Prevention, Life Safety and Fire Protection
- **Batch size** 30
- **No. of Training Centres** 3 [Jamnagar, Bhavnagar and Vadodara]
- **Remarks** 5 days have been kept as buffer days

S.No.	Slot Details		No. of batches	No of participants	No. of Training Centres	Total
1	8 th March 2021 – 19 th April 2021	12 th March 2021 – 23 rd April 2021	2	70	3	210
2	20 th April 2021 – 28 th May 2021	26 th April 2021 – 1 st June 2021	2	70	3	210
3	29 th May 2021 – 3 rd July 2021	2 nd June 2021 – 7 th July 2021	2	70	3	210
4	5 th July 2021 – 10 th Aug 2021	8 th July 2021 – 13 th Aug 2021	2	70	3	210
5	11 th Aug 2021 – 21 st Sep 2021	17 th Aug 2021 – 24 th Sep 2021	2	70	3	210
6	22 nd Sep 2021 – 1 st Nov 2021	27 th Sep 2021 – 8 th Nov 2021	2	70	3	210
7	2 nd Nov 2021 – 13 th Dec 2021	9 th Nov 2021 – 16 th Dec 2021	2	70	3	210
	Total....		14	490		1470

7.2 Training Slots for FSO-Advance

- **Name of Course** Advance Course in Fire Prevention, Life Safety and Fire Protection
- **Batch size** 30
- **No. of Training Centres** 1(GSIFST/GIDM)
- **Remarks** 5 days have been kept as buffer days

S.No.	Slot Details	No. of batches	No of participants
1	1 st Mar 2021 – 27 th April 2021	1	30
2	28 th April 2021 – 17 th June 2021	1	30
3	18 th June 2021 – 7 th Aug 2021	1	30
4	9 th Aug 2021 – 4 th Oct 2021	1	30
5	5 th Oct 2021 – 1 st Dec 2021	1	30
6	2 nd Dec 2021 – 21 st Jan 2022	1	30
	Total....	6	180

7.3 Training Slots for FSO-Specialist

- **Name of Course** Specialist Course in Fire Prevention, Life Safety and Fire Protection
- **Batch size** 30
- **No. of Training Centres** 1 (GSIFST/GIDM)
- **Remarks** 5 days have been kept as buffer days

S.No.	Slot Details	No. of batches	No of participants
1	1 st Mar 2021 – 13 th May 2021	1	30
2	15 th May 2021 – 20 th July 2021	1	30
3	22 nd July 2021 – 1 st Oct 2021	1	30
4	4 th Oct 2021 – 16 th Dec 2021	1	30
5	17 th Dec 2021 – 23 rd Feb 2022	1	30
	Total....	5	150

8. Application & Training Course Fees

The application fees for the course has to be paid during online submission of the form. The application fee is non-refundable. The application fee for different types of candidates are mentioned below:

- a) For male candidates = Rs 500.00
- b) For Female candidates = Rs 250.00
- c) For others = Rs 250.00

After the submission of online application fees, the applicant has to submit the training course fee. The training course fee is different from application fee and has to be submitted after verification of original documents. The course fee for each of the courses are mentioned below:

S.No.	FSO Category	Name of FSO Courses	Course Fee (IN INR)
1	FSO-General	Basic Course in Fire Prevention, Life safety & Fire Protection	4,000.00
2	FSO-Advance	Advance Course in Fire Prevention, Life safety & Fire Protection	8,000.00
3	FSO-Specialist	Specialized Course in Fire Prevention, Life safety & Fire Protection	12,000.00

The enrolment fee and training fee is to be paid through online platforms like NEFT/RTGS, UPI, IMPS and Credit/Debit card mode. The enrolment fee and training fees cannot be paid in cash/cheque.

9. Important URLs:

Important URLs pertaining to FSO trainings are mentioned below:

#	Name	URL
1	Urban Development and Urban Housing Department, Government of Gujarat	https://udd.gujarat.gov.in/
2	Directorate of State Fire Prevention Services (DFPS)	https://gujfiresafetycop.in/
3	FSO Training Portal	https://fso.gujfiresafetycop.in
4	Gujarat Institute of Disaster Management	https://gidm.gujarat.gov.in/

10. Frequently Asked Questions (FAQs)

10.1 Who is a Fire Safety Officer (FSO)?

The Fire Safety Officer (FSO) can either be individual or an agency/ firm/ company having employees with suitable qualifications as provided in Section 12.0 of the Gujarat Fire Prevention & Life Safety Measures Act 2013.

10.2. What are the various categories Fire Safety Officer (FSO)?

There are three categories of Fire Safety Officer (FSO):

1. FSO- General (FSO-G)
2. FSO -Advance (FSO-A)
3. FSO -Specialist (FSO-S)

10.3. What are the qualifications required to become a Fire Safety Officer (FSO)?

The qualification required to become a Fire Safety Officer (FSO) for each category of FSO can be downloaded from the URL <https://fso.gujfiresafetycop.in>

10.4. What are the duties of Fire Safety Officers (FSO)?

The duties for each category of Fire Safety Officers (FSO) can be downloaded from the URL <https://fso.gujfiresafetycop.in>

10.5. What are the categories of buildings for which a Fire Safety Officers (FSOs) can work.

The categories of buildings in for which a Fire Safety officers (FSOs) can be downloaded from the URL <https://fso.gujfiresafetycop.in>

10.6. How can an individual apply to become Fire Safety Officers (FSO)?

Any individual with relevant qualification can apply online at <https://fso.gujfiresafetycop.in> for enrolment process.

10.7. What are the application fees as Fire Safety Officers (FSOs)?

The fees for enrolment as Fire Safety Officers (FSOs) are mentioned below:

- a) Male candidate = Rs 500.00
- b) Female Candidate= Rs 250.00
- c) Others = Rs 250.00

10.8. Is the application fee refundable?

No. the application fee is not refundable.

10.9. After payment of application fee, will the applicant become a Fire Safety Officers (FSO)?

No. After payment of application fee, the applicant has to undergo a training programme in Gujarat State Institute for Fire Safety Training (GSIFST)/Regional Training Centre. After successful completing the training programme, the applicant can be enrolled as Fire Safety Officer (FSO).

10.10. What are the various training programmes for which an applicant has to undergo training before enrolment as Fire Safety Officer (FSO)?

There are three types of courses (based on the FSO category) an applicant has to undergo to be eligible for enrolment as Fire Safety Officers (FSO). The three courses are:

1. FSO-General – Basic Course in Fire Prevention, Life Safety and Fire Protection
2. FSO-Advance – Advance Course in Fire Prevention, Life Safety and Fire Protection
3. FSO-Specialist – Specialized Course in Fire Prevention, Life Safety and Fire Protection

10.11. When will the training for a Fire Safety Officer (FSO) will take place?

A calendar for training shall be released for FSO training from time to time by Gujarat GSIFST and for actual period, duration and available slot, one should create a profile and check availability of training slots and time periods at various training centers.

10.12. Can one change the training slot once one has applied for training?

No, one cannot change training slot once selected. Only in exceptional circumstances it may be allowed and it shall be at the discretion of the authorities. Any such request shall be accepted through email only at – info@gujfiresafetycop.in with details like – name, application number and so on.

10.13. Are Fire Safety Officers (FSO) courses free of cost?

No. Fire Safety Officers (FSO) courses are not free of cost.

10.14. Are the training fees refundable?

No. the training fees are not refundable.

10.15. How the enrolment fee and training fee shall be paid?

The enrolment fee and training fee is to be paid through online platforms like NEFT/RTGS, UPI, IMPS and Credit/Debit card mode.

10.16. Can enrolment fee and training fees be paid in cash/cheque?

No. the enrolment fee and training fees cannot be paid in cash/cheque.

10.17. What is the training duration of various types of Fire Safety Officer (FSO) courses?

The training duration of Fire Safety Officers (FSO) courses are mentioned below:

1. Basic Course in Fire Prevention, Life Safety and Fire Protection – 4 weeks
2. Advance Course in Fire Prevention, Life Safety and Fire Protection – 6 weeks
3. Specialized Course in Fire Prevention, Life Safety and Fire Protection – 8 weeks

10.18. Will there be Examinations/Assessments in Fire Safety Officer (FSO) courses?

Yes, there will be Examinations/Assessments in the Fire Safety Officer (FSO) courses. If the applicant passes the Examinations/Assessments, he/she will be enrolled as Fire Safety Officer (FSO) in the respective category.

10.19. What if the applicant does not pass the Examinations/Assessments?

If an applicant does not pass the Examinations/Assessments, he/she will have to reappear for the Examinations/Assessments. Only 3 attempts will be allowed to clear the Examinations/Assessments. Exam fees to be paid by the applicant.

10.20. What if the applicant does not pass the exam after 3 attempts?

If an applicant does not qualify the exam after three attempts, he/she shall be disqualified from the FSO enrolment process. In that case, the applicant has to again undergo the training programme.

10.21. What will happen after passing the exam of Fire Safety Course (FSO)?

After passing the Examinations/Assessments of Fire Safety officer (FSO), the applicant will receive a Certificate of Enrolment for the respective category of FSO in which he/she has applied and qualified. The name of the applicant shall appear in the web portal from which any owner or building occupier can make selection for work.

10.22. What is the validity of Fire Safety Officer (FSO) enrolment?

The validity of Fire Safety Officer (FSO) enrolment in the respective category is of Three (3) years.

10.23. What will happen after expiry of Fire Safety Officer (FSO) enrolment?

After expiry of Fire Safety Officer (FSO) enrolment, the Fire Safety Officer (FSO) shall have to undergo refresher course and pass the Examinations/Assessments for renewal of Fire Safety Officer (FSO) enrolment. The enrolment will be renewed for a period of 3 years.

10.24. Is the Fire Safety Officer (FSO) a Government of Gujarat official?

As per Section 46 of the Gujarat Fire Prevention & Life Safety Measures Act -2013, Fire Safety Officer (FSO) cannot claim to be an employee of Government of Gujarat. A Fire Safety Officer (FSO) has to work privately with building owner/occupier

10.25. Will the Gujarat government pay monthly/annually salary/remuneration to the Fire Safety Officers (FSOs)?

No, the Gujarat government shall not pay any remuneration/salary to the Fire Safety Officers (FSOs).

10.26. Can an FSO-General do the works of FSO-Advance?

No. FSO-General cannot do the works of FSO-Advance. He/she has to have relevant qualification to become an FSO-Advance and have to undergo Advance Course on Fire Prevention, Life Safety and Fire Protection in GSIFST.

10.27. Can an FSO-Advance do the works of FSO-General?

Yes. FSO advance can do the works of FSO-General.

10.28. Can an FSO-Advance do the works of FSO-Specialist?

No. FSO-Advance cannot do the works of FSO-Specialist. He/she has to have relevant qualification to become an FSO-Specialist and have to undergo Specialist Course on Fire Prevention, Life Safety and Fire Protection in GSIFST.

10.29. Can an FSO-Specialist do the works of FSO-Advance and FSO-General?

Yes. FSO Specialist can do the works of FSO-Advance and FSO-General.

10.30. How many applications can one make in each category of Fire Safety Officer (FSO)?

An individual can make only one application for each category of Fire Safety Officer (FSO). However, an FSO-General can apply for FSO-Advance and FSO-Specialist if he/she fulfills the required qualification criteria for the respective category of Fire Safety Officer (FSO). Similarly, FSO-Advance can apply for FSO-Specialist if he/she fulfills the required qualification criteria prescribed for FSO-Specialist.

10.31. Can a Fire Safety Officer (FSO) issue a Fire Safety Plan Approval (FSPA) or Fire Safety Certificate Approval (FSCA)?

No, an FSO can only do renewal, inspection and can conduct fire safety drill in buildings which are mapped to his or her duties and cannot issue a Fire Safety Plan Approval (FSPA) or Fire Safety Certificate Approval (FSCA).

10.32. How a Fire Safety Officer (FSO) will be engaged by building owners/developers/occupiers for renewal?

An FSO shall be engaged only through this portal/mobile application only.

10.33. Is it necessary for an FSO to reside in Gujarat?

Since the job requires extensive field work, FSO should be residing in Gujarat.